Job Description
Judicial Council of the First Circuit
Office of the Circuit Executive
Automation

POSITION TITLE: *ICMS Systems Manager*

SALARY: CL29 - CL30

DUTY STATION:
The position is assigned to the Office of the Circuit Executive,and is funded by the First Circuit Court of Appeals Clerk's Office.

POSITION OVERVIEW:
The Systems Manager oversees the operation of all ICMS based applications in the court. Responsibilities include the enhancement, administration and maintenance as well as adding new modules to AIMS, BAP, CAMP, PACER, AVIS, ILS. Administers UNIFY 4.0 RDBMS systems and all UNIX and Solaris servers. Prepares and maintains documentation for locally-developed software used at the site; provides day-to-day programming support; monitors day-to-day operations of software and systems. Evaluates the effectiveness of the Court's automation systems and recommends improvements and enhancements. Performs other duties as assigned

REPORTING RELATIONSHIPS:
The Systems Manager is a member of the Automation Unit and reports directly to the Assistant Circuit Executive for Automation.

QUALIFICATION REQUIREMENTS:
A minimum at least four years experience in UNIX, RDBMS,(preferably UNIFY or Informix) and programming (C, UNIX shell). TCP/IP and Client/Server. Adjunct experience in Novell 3.X and administrative experience in a WAN/LAN environment. A bachelor's degree in computer science, information systems management. Ability to demonstrate excellent communication skills. Must function well in a team environment.

ADDITIONAL SKILLS:
Strong written and verbal communication skills; three or more years experience with Visual Basic and programming object-oriented applications is desirable.

SUBMIT RESUME TO:
Jim Patane - Assistant Circuit Executive
Office of the Circuit Executive - Automation
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Boston, MA 02109

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